

GAVILAN COLLEGE CURRICULUM MEETING

Monday, November 8, 2004

2:15 p.m., PH 101

MINUTES

Present: S. Carr, S. Dodd, B. Donovan, M. Dwyer, L. Franklin, L. Hodge, B. Lawn, R. Lee, F. Lopez, F. Lozano, J. Olivas, J. Parker, M. Regalado, M. Segal, R. Sharboneau, S. Sweeney, M. Turetzky, E. Venable, K. Warren, J. Hall

Guest: Rachel Perez

I. Call to Order

The meeting was called to order at 2:15 p.m.

II. Welcome

Everyone was welcomed.

III. Agenda Adjustments

There were no adjustments to the Agenda.

IV. Approval of Minutes of October 25, 2004.

Ellen had a question on item 3 – cross listing. Ellen’s concern is with regards to CD & Art 25 and the discussion that the committee had. The minutes state, “ It is understood that a Faculty member in either Department that the course is cross listed in should be able to teach it.” Ellen pointed out that the discussion at the last Curriculum meeting said the opposite of this. M. Dwyer said we would talk about this under Discussion item 1. M. Dwyer stated that the minutes are not incorrect, that it was actually the wording from the State Academic website.

MSC: L. Hodge, B. Lawn

V. Old Business

A. DISCUSSION:

1. Cross Listing

2 handouts were given out

Dual listing – some courses may be appropriately placed in more than one department. According to the State Academic Website: “Faculty in either discipline should be able to teach a class that is dual listed.

At Gavilan – multiple listing, double listing and cross listing all mean the same thing.

The question is about who can teach the course.

Requires FSA in the area that has been established as “housing” the course.

Faculty must have minimum qualifications to teach a multiple listed course.

In going over the Cross-listed course guidelines from the October 23, 2000 Curriculum Committee Meeting Minutes (handout), a 2-question “form” was established to identify the necessity to cross list courses.

B. Donovan will provide a list of all the cross-listed courses offered and the Committee will use the criteria below to identify those courses that meet the criteria to be cross listed.

Must be taught by Faculty in _____ Discipline or by FSA.

May be taught by Faculty from either Department.

Only one box can be checked.

The point of identifying, in writing, the Department in which the cross-listed course is to be housed was a topic of discussion.

A course is “housed” in a discipline that the Faculty in that Department has the ability to teach.

There are several courses that need to be cross-listed due to State Standards, i.e., Child Development courses.

The content of a cross-listed course should fit both (or all) Departments/Disciplines in which the course is listed.

One of the big reasons for cross-listing a course is that it is recommended or required for both Department programs.

It was agreed upon by the Committee to bring this issue back to the next meeting after considering all of the discussion points brought up today.

2. Report from Social Science Task Force

Fran reported on the findings of the Social Science Task Force that was set up at the last meeting. It was noted that Lea Halper would be filing the paperwork to switch SS210 to a 400 level course. This means there is no longer a conflict with SS270 & SS 210.

Terence gave statistical information on the profile of an English 250 student.

In general: Hispanic, male, 18-20 years old, has H.S. diploma, goals are to get an AA and transfer or undecided.

Because 200 level courses are not part of the AA program, students, in general, do not take them.

L. Hodge suggested that the Committee does not vote on SS270A & B until it comes back as a revised class.

VI. New Business

A. DISCUSSION:

1. English Prerequisites for Transfer level courses

This item was tabled for the next meeting.

Please come prepared to discuss this topic at the next Curriculum Committee meeting.

M. Dwyer will forward the packet of information that she received from Terrence via email.

Research @ who fails Transfer level courses – looking at Terrence’s research Right to Fail Policy: Students can take any class even if they are not qualified.

Raising the bar for transfer level courses?

2. Deadline Schedules

This topic was not discussed and will be put on the Agenda for the next meeting.

a. Curriculum Updates

b. New Course Proposals – First Reading, Second Reading

B. NEW COURSE PROPOSAL - FIRST READING

1. Workplace Fitness

After much discussion by the Curriculum Committee, it was decided that the first reading for the new course “Workplace Fitness” would be tabled until the next Curriculum Committee meeting.

There are too many missing components in the form to move forward.

Rachel anticipates that the form will be ready to resubmit by the Wednesday deadline and be put back on the Curriculum Committee Agenda.

C. MODIFICATION TO EXISTING COURSES

1. AE 600 Vocational Training I
AE 602 Vocational Training III
MSC for 600 & 602 together (F. Lopez, L. Franklin)
2. ART 2A Two Dimensional Design
MSC (S. Dodd, L. Franklin)

3. MATH 3 Differential Equations
MSC (B. Lawn, S. Dodd)

VII. Adjournment

The meeting was adjourned at 4:36 p.m.

Next Meeting: Monday, November 29, 2004 @ 2:15pm

Deadline for Curriculum: Wednesday, November 10, 2004

Distribution:

M. Abad, S. Au-Yeung, K. Bedell, S. Carr, S. Dodd, B. Donovan, M. Dwyer, L. Franklin, R. Hannon, L. Hodge, B. Lawn, R. Lee, F. Lopez, F. Lozano, M. Machado, J. Olivas, J. Parker, M. Regalado, M. Segal, R. Sharboneau, S. Sweeney, M. Turetzky, D. Van Tassel, E. Venable, K. Warren, L. Tenney (ASB Representative), K. Wagman, J. Hall
K. Day, N. Juarez, A. Oropeza, C. Ramirez, C. Starr